

**Minutes of the Regular Meeting of Council of the
Rural Municipality of Mayfield No. 406
held on Tuesday, January 13, 2026 at 9:30 a.m.
in the Municipal Office, 201B Main Street, Maymont, Saskatchewan**

Present	<p>Reeve: Craig Hamilton Councilors': Bryan Clair - Division 1 Neil Clayton - Division 2 Adam Pain - Division 3 Mitch Starycki - Division 4 Myron Prescesky - Division 5 Dwayne Harder - Division 6 Administrator: Chyanne Hawkins</p>										
Call to Order	Reeve Hamilton called the meeting to order at 9:29 a.m.										
Minutes	<p>26/001 CLAIR: That the RM of Mayfield No. 406 council accept and approve the minutes of the December 9, 2025 regular meeting as presented.</p> <p style="text-align: right;"><i>Carried</i></p>										
Statement of Financial Activities	<p>26/002 CLAYTON: That the RM of Mayfield No. 406 council accept and approve the Statement of Financial Activities for the month of December 2025 as presented, and form part of these minutes.</p> <p style="text-align: right;"><i>Carried</i></p>										
Accounts for Approval	<p>26/003 PAIN: That the RM of Mayfield No. 406 council approve the List of Accounts for Approval for January 13, 2026 covering cheques 7902 to 7958 in the amount of \$275,241.67 as presented, and form part of these minutes.</p> <p style="text-align: right;"><i>Carried</i></p>										
Foreman's Report	<p>26/004 STARYCKI: That the RM of Mayfield No. 406 council accept the Foreman's Report as presented.</p> <p style="text-align: right;"><i>Carried</i></p>										
Administrator's Report	<p>26/005 PRESCESKY: That the RM of Mayfield No. 406 council accept the Administrator's Report as presented.</p> <p style="text-align: right;"><i>Carried</i></p>										
Auditor Engagement	<p>26/006 HARDER: That the RM of Mayfield No. 406 council agree to sign the engagement letter, planning letter, fraud questionnaire, and bank confirmations from the auditor, Dudley & Company LLP.</p> <p style="text-align: right;"><i>Carried</i></p>										
Council Indemnity	<p>26/007 CLAIR: That the RM of Mayfield No. 406 council set the indemnity rates for the year 2026 to be as follows:</p> <table border="0" style="margin-left: 20px;"> <tr><td>Council Meetings</td><td>\$300</td></tr> <tr><td>Committee Meetings</td><td>\$300</td></tr> <tr><td>Reeve Supervision</td><td>\$250</td></tr> <tr><td>Council Supervision</td><td>\$150</td></tr> <tr><td>Mileage</td><td>\$0.75/km</td></tr> </table> <p style="text-align: right;"><i>Carried</i></p>	Council Meetings	\$300	Committee Meetings	\$300	Reeve Supervision	\$250	Council Supervision	\$150	Mileage	\$0.75/km
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Fire Dept. Remuneration	<p>26/008 CLAYTON: That the RM of Mayfield No. 406 council set the remuneration for the fire department members at \$25/hour for the Fire Chief, \$20/hour for fire fighters, and mileage at \$0.75 per kilometre for call-outs, meetings, training, etc.</p> <p style="text-align: right;"><i>Carried</i></p>										
Tax Discount Rate	<p>26/009 PAIN: That the RM of Mayfield No. 406 council set the 2026 tax levy discount rates as follows:</p> <table border="0" style="margin-left: 20px;"> <tr><td>January through August</td><td>5%</td></tr> <tr><td>September</td><td>4%</td></tr> <tr><td>October</td><td>3%</td></tr> <tr><td>November</td><td>2%</td></tr> <tr><td>December</td><td>0%</td></tr> </table> <p style="text-align: right;"><i>Carried</i></p>	January through August	5%	September	4%	October	3%	November	2%	December	0%
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Tax Arrears Interest	<p>26/010 STARYCKI: That the RM of Mayfield No. 406 council set the 2026 tax levy interest on arrears rate at 1% compound interest per month.</p> <p style="text-align: right;"><i>Carried</i></p>										



Fees & Charges

26/011 PRESCESKY: That the RM of Mayfield No. 406 council set the following fees and charges for the year 2026:

Dozer & Scraper	\$250/hour
Grader & Backhoe	\$200/hour
Tractor & Mower	\$150/hour
Man Power	\$26/hour
Rodenticide	No charge to ratepayers
Tax Certificates	\$10
RM Maps	\$15
Photocopy & Fax	\$0.20/page
Notary Public	No charge to ratepayers

Municipal work will take priority over any custom work.

Carried

Fire Dept.
Billing Rate

26/012 HARDER: That the RM of Mayfield No. 406 council acknowledge that effective January 1, 2026 the SGI Fire Suppression and Vehicle Extractive Service rate will be \$1,129.82 per hour. Council agrees to adjust the RM of Mayfield Fire Department billing rate to be the same.

Carried

Deputy Reeve
Appointment

26/013 CLAIR: That the RM of Mayfield No. 406 council appoint Mitch Starycki as Deputy Reeve, and a signing authority for the year 2026.

Carried

2026
Appointments

26/014 CLAYTON: That the RM of Mayfield No. 406 council make the following appointments for the year 2026:

Auditors	Dudley & Company LLP
Solicitors	SARM Lawyers
Assessor & Tax Collector	Chyanne Hawkins
Municipal & Zoning Appeal Board	Western Municipal Consulting
Building Inspector	CCA Construction Code Authority
Polling Station	Municipal Office 201B Main Street, Maymont
Returning Officer	Chyanne Hawkins
Road Ban Committee	Council as a whole
Human Resources Committee	Council as a whole
Division Review Committee	Council as a whole
Assessment, Budget & Equipment	Council as a whole
Fire Guardian	Each council member for respective division
Library Board	Adam Pain
District 34 ADD Board	Mitch Starycki
RM of Mayfield Volunteer Fire Dept	Bryan Clair
Administrator of The Stray Animals Act	Chyanne Hawkins
Pound Keeper	Neil Clayton, NW 09-41-12 W3M
Pest Control Officer	Don Heide
Weed Inspector	Alana & Dan Gunsch

Carried

Building
Official
Appointment

26/015 PAIN: That the RM of Mayfield No. 406 council appoint the following building officials for year 2026:

<u>Inspector Name</u>	<u>Class</u>	<u>Licence No.</u>
Ryan Shepherd	BOL-3	BOL360
Chris Gates	BOL-3	BOL105
Karly Heatcoat	BOL-3	BOL421
Rashel Gervais	BOL-3	BOL307
Ryan Paquette	BOL-3	BOL314
Raymond Humenny	BOL-2R	BOL635
Ben McLeod	BOL-3R	BOL886
Janelle Cox	BOL-2R	BOL845
Jerry Wintonyk	BOL-1	BOL142
Virginia Shepley	BOL-3	BOL517
Dan Knutson	BOL-3	BOL112
Dale Wagner	BOL-2	BOL035
Dwayne Williams	BOL-2	BOL122

Carried

Board of
Revision
Appointment

26/016 STARYCKI: That pursuant to Subsection 220(1) of *The Municipalities Act*, the RM of Mayfield No. 406 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan

Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

Secretary of Board of Revision Appointment

26/017 PRESCESKY: That pursuant to Subsection 221(1) of *The Municipalities Act*, the RM of Mayfield No. 406 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Development Appeals Board Appointment

26/018 HARDER: That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the RM of Mayfield No. 406 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh

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Carried

Secretary of the Development Appeals Board Appointment

26/019 CLAIR: That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the RM of Mayfield No. 406 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Glenburn Regional Park Appointments

26/020 PAIN: That the RM of Mayfield No. 406 council appoint the following members at large to the Glenburn Regional Park: Jesse Greenslade, Kelly Gray, and Jackie Caldwell.

Carried

Borden Care Home Appoint

26/021 CLAYTON: That the RM of Mayfield No. 406 council appoints Division 1 Councillor, Bryan Clair, to the Borden Care Home Board of Directors.

Carried

Insurance Policies Renewal

26/022 STARYCKI: That the RM of Mayfield No. 406 council agree to renew the following insurance policies with SARM:

Fidelity Bond Self-Insurance Plan
Liability Self-Insurance Plan (LSIP)
Excess Liability
Property Self-Insurance Plan (PSIP)
Employee/Council Insurance & Benefits

Carried

Procurement Public Notice

26/023 PRESCESKY: That the RM of Mayfield No. 406 council confirms their intention to participate in one or more procurements offered through Saskatchewan Association of Rural Municipalities (SARM), between January 1, 2026 and December 31, 2026, and authorizes the Administrator to post the notice on SaskTenders.

Carried

Christmas
Bonuses

26/024 HARDER: That the RM of Mayfield No. 406 council agree to provide all employees with a \$300 Christmas Bonus in the form of a Discovery Co-op Gift Card.
Carried

Sale of RM
House

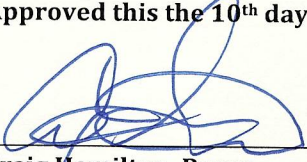
26/025 CLAYTON: That the RM of Mayfield No. 406 council accept the offer from Tyson Stinson in the amount of \$50,000 to purchase the RM House, subject to financing.

Carried

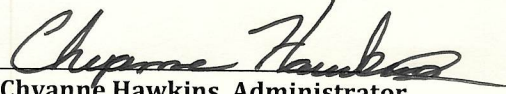
Adjourn

26/026 PAIN: That the RM of Mayfield No. 406 council do now adjourn at 11:40 a.m.

Approved this the 10th day of February, 2026



Craig Hamilton, Reeve



Chyanne Hawkins, Administrator